Commonwealth Healthcare Corporation

Commonwealth of the Northern Mariana Islands
1178 Hinemlu' St. Garapan, Saipan, MP 96950

HUMAN RESOURCES

Promotional Announcement

EXAMINATION ANNOUNCEMENT NO. 27-003

POSITION:	**MICROBIOLOGIST**	OPENING DATE:	**11/02/2026**
NO. OF VACANCIES:	**1**	CLOSING DATE:	**11/10/2026**
SALARY:	**$73,500.00 P/A**		
PAY LEVEL:	**UNG**		
	The salary given will be determined by the qualifications of the appointee.		
LOCATION:	Laboratory Department, Commonwealth Health Center, Commonwealth Healthcare Corporation, Saipan		

NATURE OF WORK:

The incumbent performs highly specialized professional microbiology work in a CLIA-certified moderate- and high-complexity clinical laboratory environment. The position is responsible for performing, evaluating, correlating, and supervising microbiological, serological, parasitological, mycological, virological, and molecular diagnostic testing used in the diagnosis, treatment, surveillance, and prevention of human disease. The incumbent exercises independent judgment and technical expertise in the performance and oversight of microbiology laboratory operations, including organism identification, antimicrobial susceptibility testing, quality assurance activities, proficiency testing, competency assessment, troubleshooting of complex laboratory instrumentation, and compliance with applicable CLIA, CAP, CMS, OSHA, infection prevention, and biosafety standards. The position may serve as the laboratory Technical Supervisor and Technical Consultant for Microbiology under CLIA regulations and is responsible for ensuring the quality, accuracy, reliability, and timeliness of microbiology testing services provided by the laboratory.

DUTIES:

- Perform moderate- and high-complexity microbiology laboratory testing on patient specimens in accordance with established laboratory policies, procedures, manufacturer instructions, and applicable regulatory standards.
- Perform microbiological, serological, parasitological, mycological, virological, and molecular diagnostic testing utilized in the diagnosis, treatment, surveillance, and prevention of human disease.
- Perform organism identification, antimicrobial susceptibility testing, and interpretation of microbiology results utilizing manual, automated, and molecular methodologies.
- Review, interpret, correlate, document, and release laboratory test results in accordance with established protocols and quality standards, including recognition and escalation of critical or abnormal findings.
- Operate, troubleshoot, calibrate, validate, and maintain microbiology instrumentation, analyzers, diagnostic systems, and laboratory equipment in accordance with manufacturer specifications and laboratory requirements.
- Perform and document quality control, quality assurance, quality improvement, proficiency testing, corrective action, and preventive maintenance activities to ensure accuracy, reliability, and integrity of laboratory testing systems.
- Participate in method verification, validation, calibration, correlation studies, reference range studies, and implementation of new instrumentation, assays, or testing methodologies.
- Monitor laboratory testing systems and workflows to ensure compliance with CLIA, CAP, CMS, OSHA, infection prevention, biosafety, and other applicable regulatory and accreditation requirements.
- Ensure proper specimen collection, labeling, handling, processing, storage, transport, and disposal in accordance with laboratory procedures and biosafety standards.

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- Maintain accurate and complete laboratory documentation, records, logs, quality reports, maintenance records, competency records, and testing data as required by regulatory standards and laboratory policy.
- Utilize laboratory information systems (LIS), electronic health records (EHR), middleware systems, and other healthcare technologies for documentation, reporting, communication, and data management activities.
- Assist with infection prevention activities, antimicrobial resistance surveillance, outbreak investigations, epidemiologic monitoring, and public health reporting as assigned.
- Develop, review, standardize, and update laboratory policies, standard operating procedures, workflows, and technical processes to support quality laboratory operations and continuous improvement initiatives.
- Participate in laboratory quality assurance, performance improvement, patient safety, accreditation readiness, and laboratory committee activities.
- Train, mentor, evaluate, and provide technical guidance to laboratory personnel, students, interns, and other staff performing microbiology testing procedures.
- Communicate technical, operational, quality, or patient-related laboratory issues to laboratory leadership, healthcare providers, and appropriate personnel in a timely and professional manner.
- Maintain laboratory inventory, supplies, reagents, media, and storage systems necessary to support uninterrupted laboratory operations.
- Participate in continuing education, professional development, and competency-based training activities to maintain technical proficiency and regulatory compliance.
- Adhere to emergency operations, disaster response, surge capacity, and on-call coverage schedules as assigned, including day, evening, night, weekend, and holiday shifts.
- Prepares culture media and other reagents.
- Communicate with the Laboratory Manager, Supervisors, and co-workers of any potential problems or complications with patient specimens, laboratory instruments, or testing processes.
- Review, record, and release patient results in accordance with established protocols.
- Stay abreast on current trends of best practices and assist with the development, standardization, and evaluation of policies, procedures, techniques, or tests used in the analysis of specimens.
- Perform other related duties as assigned

QUALIFICATION REQUIREMENTS:

US Bachelor's Degree in Microbiology, or an applicable Laboratory or Biological Science Bachelors with the minimum hours of course work and training required to perform laboratory testing, as defined by CLIA requirements; OR a Bachelor's Degree from a Foreign Medical Technology program that meets all education and training, as defined by CLIA requirements. Individuals who have degrees from foreign institutions must have an evaluation of their credentials to determine the equivalency of their education to an education obtained in the United States (U.S.). The equivalency evaluations should be on a course-by-course basis and may be performed by a nationally recognized organization. These may include organizations such as the National Association Credential Evaluation Services, Inc. (NACES) (http://www.naces.org) and the of International Credential Evaluators, Inc. (AICE) (http://www.aice-eval.org) and World Education Services (https://www.wes.org). Applicant must have four years of recent and applicable clinical or professional experience carrying out microbiology activities to diagnose human diseases.
Licensed by the CNMI Healthcare Professions Licensing Board (HCLB) as a Clinical Laboratory Technologist, meeting all requirements with appropriate documents. Possess a national certification through the ASCP (American Society for Clinical Pathology) or another nationally recognized certifying organization recognized under applicable CLIA regulations administered by CMS/HHS such as the AAB (American Association of Bioanalyst) or AMT (American Medical Technologist

CONDITIONAL REQUIREMENTS:

Employment is contingent upon successful clearing of pre-employment health screening and drug screening in accordance with CHCC policy.

OTHERS:

This position is a Full-Time employment status and requires at least 40 hours per week. This position is **"EXEMPT"** or is not eligible to receive overtime compensation pursuant to the Fair Labor Standards Act (FLSA) of 1938 Federal Law. The regular work schedule will be Monday to Friday from 7:30am to 4:30pm. This work schedule however is subject to change with or without notice based on the Employer's business requirement and/or by the demands of the employee's job. This position is paid on a bi-weekly basis (2-week period). CHCC adheres to all applicable deductions such as C.N.M.I. Tax, Federal Tax, Medicare and Social Security.

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***Note(s)**:*

- *Three-fourths 20 CFR 655, Subpart E: "Workers will be offered employment for a total number of work hours equal to at least three fourths of the workdays of the total period that begins with the first workday after the arrival of the worker at the place of employment or the advertised contractual first date of need, whichever is later, and ends on the expiration date specified in the work contract or in its extensions, if any."*
- *Employer-Provided Items 655.423(k): Requires Employer provide to the worker, without charge or deposit charge, all tools, supplies and equipment required to perform the duties assigned.*

INTERESTED PERSONS SHOULD SEND THEIR CURRENT APPLICATION FORMS TO:

Office of Human Resources
Commonwealth Healthcare Corporation
1 Lower Navy Hill Road, Navy Hill, Saipan, MP, 96950
Operation Hours: Monday Through Friday 7:30 AM – 4:30 PM and CLOSED on weekends/holidays.
Employment Application Forms will be available 24/7 at the employer's hospital facility's Main Cashier Office (entrance/exit point for all)
E-mail: apply@chcc.health
Direct Line: (670) 236-8205/8210/8729/8202
Trunk Line: (670) 234-8950 ext. 3580/3581/3583
Fax Line: (670) 236-8756
11/02/26 tcs

***Note:** Education and training claimed in Employment Application must be substantiated by diploma, certificate or license. Failure to provide complete application form or the required documents will result in automatic disqualification.*

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